

MONTESSORI TEACHER PREPARATION OF WA

WALNUT-CA SITE

EARLY CHILDHOOD 2 ½- 6 YRS TEACHING CERTIFICATE COURSE

ENROLLMENT AGREEMENT

STUDENT NAME _____ DOB: _____

ADDRESS: _____ CITY _____ STATE _____ ZIP _____

CELL # _____ E-MAIL: _____

PROGRAM START DATE: _____ SCHEDULED COMPLETION DATE: _____

Montessori Teacher Preparation of WA, Walnut-CA Campus offers Early Childhood 2 ½-6 yrs Teaching Certificate

SELECT COURSE	ACADEMIC PHASE	PRACTICUM PHASE
_____ DISTANT LEARNING (HYBRID)	Online 90 hrs + Onsite 180 hrs = Total: 270 hrs	720 hrs

ADDRESS: Administrative Office / Campus
20781 E. Amar Rd Unit 1, Walnut, CA 91789

Period Covered by this Enrollment Agreement: August 12, 2022- January 1, 2025

Academic Course Start Date: August 12th, 2022 **Scheduled Academic Completion Date:** March 1st, 2024

Practicum Course Start Date: April 2024

Scheduled Practicum Completion Date: January 2025

Date by which the student must exercise his or her right to cancel or withdraw: August 26th, 2023

Academic Phase and Practicum Phase Fees

Resident Student Fees	International Student Fees
<ul style="list-style-type: none">• Application Fee (non-refundable): \$100• MACTE Student Fee: \$220• Student Services: \$200• Textbook \$100 <p>Total: \$571</p> <ul style="list-style-type: none">• STRF: Zero dollars for every dollar (non-refundable)	<ul style="list-style-type: none">• Application Fee (non-refundable): \$100• MACTE Student Fee: \$220• Student Services: \$200• I-20 Fee (non-refundable): \$200• English Assessment: \$35• Textbook \$100 <p>Total: \$806</p> <ul style="list-style-type: none">• STRF: Zero dollars for every dollar (non-refundable)

Resident Tuition	International Student Tuition
\$5000	\$5900

PAYMENT PLAN

- 10 Monthly Payments
- Processing Fee: \$50 per payment
- If my payment is more than one week late, I agree to pay a late fee of \$25 per month.

PRACTICUM FEE: \$1200

IAPM Certification Fee: \$150

Transcript Fee: \$50

STRF: \$0 per \$1,000 of institutional charge

Nonrefundable Charges Application fee and I-20 processing fee are not refundable and the student is obligated to the Student Tuition Recovery Fund.

TOTAL CHARGES FOR THE CURRENT PERIOD OF ATENDACNE:

Resident: \$5571 International: \$6706

ESTIMATED TOTAL CHARGES FOR THE ENTIRE EDUCATIONAL PROGRAM:

Resident Total: \$6971 International Total: \$8106

CHARGES THE STUDENT IS OBLIGATED TO PAY UPON ENROLLMENT.

Resident: \$571 International: \$806

Student Signature: _____ **Date:** _____

Student Tuition Recovery Fund (STRF).

"The State of California established the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic loss suffered by a student in an educational program at a qualifying institution, who is or was a California resident while enrolled, or was enrolled in a residency program, if the student enrolled in the institution, prepaid tuition, and suffered an economic loss. Unless relieved of the obligation to do so, you must pay the state-imposed assessment for the STRF, or it must be paid on your behalf, if you are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment, if you are not a California resident, or are not enrolled in a residency program.

You are not eligible for protection from the STRF and you are not required to pay the STRF assessment if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program, or
2. Your total charges are paid by a third party, such as an employer, government program, other payer, and you have no separate agreement to repay the third party.

Students seeking to enroll in institutions approved under subdivision (b) shall be notified in writing by the institution, prior to executing an enrollment agreement, that, although MTP of WA /Walnut CA is seeking approval to operate by the former Bureau for Private Postsecondary and Vocational

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Education, the institution's application for re-approval to operate has not been reviewed by the bureau pursuant to this chapter.

STUDENT'S RIGHT TO CANCEL

You have the right to cancel this agreement and obtain a refund of charges paid through the attendance at the first-class session, or the seventh day after enrollment, whichever is later.

Refund Policy:

The refund shall be the amount paid for instruction multiplied by a fraction, the number of which is the number of hours, which have not been received but for which payment was made, and the denominator of which is the total number of hours of instruction for which payment was made. If the amount paid is more than the amount that owed for the time attended, then a refund will be made within thirty (30) days of withdrawal. If the amount owed is more than the amount that already paid, then the student makes arrangement to pay the difference. Application fee \$100 is not refundable for both resident and international student. The form I-20 processing fee of \$200 is not refundable for international students.

Cancellation of Enrollment:

Cancellation of enrollment occurs when you give written notice of cancellation at the address of the school shown on the top of the front page of this Agreement. You can do this by mail, hand delivery, telegram, or email. The written notice of cancellation, if sent by mail, is effective when deposited in the mail properly addressed with postage prepaid. The written notice of cancellation need not take any particular form and, however expressed, it is effective if it shows that you no longer wish to be bound by this Agreement. If you cancel this agreement, the school will refund any money that you paid, less any deduction for equipment not timely returned in good condition, within 30 days after your notice of cancellation is received.

Transferability of Credit and Credentials earned at Our Institution: The transferability of credits you earn at the MTP of WA /Walnut-CA is at the complete discretion of an institution to which you may seek to transfer. Acceptance of the certificate or units you earn in MTP of WA/Walnut-CA is also at the complete discretion of the institution to which you may seek to transfer. If the certificate or units that you earn at this institution are not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of your coursework at that institution. For this reason, you should make certain that your attendance at this institution will meet your educational goals. This may include contacting an institution to which you may seek to transfer after attending MTP of WA/Walnut-CA to determine if your credential or units will transfer.

Filing a Complaint Any questions a student may have regarding this enrollment agreement that have not been satisfactorily answered by the institution may be directed to

Bureau for Private Postsecondary Education, California State Department of Education

Address: 1747 N. Market Blvd. Ste 225 Sacramento, CA 95834

Mailing: P.O. Box 980818, West Sacramento, CA 95798-0818

Website Address: www.bppe.ca.gov Toll Free Number: 888 370-7589 & Fax: 916 263-1897

A Student or any member of the public may file a complaint about this institution with the Bureau for Private Postsecondary Education by calling (888) 370- 7589 or by completing a complaint form, which can be obtained on the bureau’s internet web site, www.bppe.ca.gov

(1) Prior to signing this enrollment agreement, you must be given a catalog or brochure and a School Performance Fact Sheet, which you are encouraged to review prior to signing this agreement. These documents contain important policies and performance data for this institution. This institution is required to have you sign and date the information included in the School Performance Fact Sheet relating to completion rates, placement rates, license examination passage rates, and salaries or wages, and the most recent three year cohort default rate, if applicable, prior to signing this agreement.

Initial: ____ **Date:** ____

(2) I certify that I have received the catalog/Student Handbook, School Performance Fact Sheet, and information regarding completion rates, placement rates, license examination passage rates, and salary or wage information included in the School Performance Fact sheet, and have signed, initialed, and dated the information provided in the School Performance Fact Sheet.

Initial: __ **Date:** ____

A student shall enroll solely by means of executing an enrollment agreement. The enrollment agreement shall be signed by the student and by an authorized employee of the institution.

This Agreement is Legally Binding when Signed by the Student and Accepted by the Institution.

I understand that this is a legally binding contract. My signature below certifies that I have read, understood, and agreed to my rights and responsibilities, and that the institution's cancellation and refund policies have been clearly explained to me.

Accreditation and Affiliation: Montessori Teacher Preparation of WA holds MACTE accreditation and IAPM affiliation. MTP of WA /Walnut-CA is a branch campus where same course will be delivered both in Distant Learning/On-site mode of learning.

“NOTICE”

“YOU MAY ASSERT AGAINST THE HOLDER OF THE PROMISSORY NOTE YOU SIGNED IN ORDER TO FINANCE THE COST OF THE EDUCATIONAL PROGRAM ALL OF THE CLAIMS AND DEFENSES THAT YOU COULD ASSERT AGAINST THIS INSTITUTION, UP TO THE AMOUNT YOU HAVE ALREADY PAID UNDER THE PROMISSORY NOTE.”

DISTANT LEARNING DISCLOSURE MTP of WA in Walnut-CA shall transmit the first lesson and any materials to any student within seven days after the institution accepts the student of admission.

Cancellation of Distant Learning Course The student shall have the right to cancel the enrollment agreement and receive a full refund before the first lesson and materials are received. Cancellation is effective on the date written notice of cancellation is sent. MTP of WA in Walnut-CA shall make the refund pursuant to section 71750 of the Regulations. If the institution sent the first lesson and materials before an effective cancellation notice was received, the institution shall make a refund within 45 days after the student’s return of the materials.

- 1) The institution shall transmit all lessons and materials to the student if the student has fully paid for the educational program and , after having received the first lesson and initial materials, requests in writing that all of the material be sent.
- 2)If the institution transmits the balance of the materials as the student requests, the institution shall remain obligated to provide the other educational services it agreed to provide but shall not be obligated to pay any refund after all of the lessons and materials are transmitted.

Student Signature: _____ **Date:** _____

Print Name: _____

Signature of Director _____ **Date** _____

Print Name: _____